

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 12 February 2025)

Date & time: Mon 17 February 2025 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items
3. To approve the minutes of the Parish Council Meeting held on 29 January 2025
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 31 January 2025
 - 6.2. To review actual v budget as at 31 January 2025
 - 6.3. To receive a report on invoices raised in January and an update on outstanding invoices
 - 6.4. To note any income received in January
 - 6.5. To ratify payments made since the last meeting and agree payment list
 - 6.6. To receive an update on the bank mandate
 - 6.7. To note increase in Spire Solicitors hourly rates
7. To review the risk register, general section (All)
8. Planning applications (LK/SS)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (none)
9. To receive an update from the Allotment Working Group (DW/SS)
 - 9.1. To receive an update
 - 9.2. To consider entering into an agreement with Richs Trust regarding Long Lane allotment site boundary
 - 9.3. To consider a request to changes to the Community Allotment agreement
10. To receive an update from footpath and public rights of way working group (DW/SS)
11. Open Spaces and Play Areas working group (DW/DG)
 - 11.1. To receive an update, including land north of Meadows
 - 11.2. To consider quote to improve surface around rocking horse on the Common
 - 11.3. To note the repair of the climbing frame at the Village Hall
12. To receive an update from the Planning working group (LK/SS)
 - 12.1. To receive an update

- 12.2. To receive a report on the Bloys Grove Community Liaison meeting held on 11 February
- 12.3. To note the public consultation on Custom and Self-Build Housing Supplementary Planning Document, ending 21 March
13. To receive an update from the Village Hall Committee (LK)
14. To receive an update from the Common Steering Group (LK/SS)
 - 14.1. To receive an update
 - 14.2. To consider quotes for grounds maintenance and hay cut
15. To appoint grounds maintenance contractor for areas under other for 2025
16. To receive SAM2 data (DW)
17. To receive an update on Blakey's Bus lease agreement (LT)
18. To consider a grant application from Parish Church of St Mary Magdalen Mulbarton (All)
19. To consider a request from the Village Hall Management Committee to restrict access for dogs on the village hall site
20. To receive a report on work carried out by the Parish Warden and to discuss future work
21. To discuss the Annual Parish Meeting scheduled for Monday 7 April
22. To agree all councillors to use .gov.uk email addresses for all council business
23. To agree the deed of easement on Long Lane allotments and to appoint representatives to sign the documentation on behalf of the council
24. To agree next full council meeting date
25. Open forum for public participation: second opportunity to hear from members of the public
26. To receive items for the next agenda