

# Mulbarton Parish Council

The Common, Mulbarton, Norwich, NR14 8AE. 01508 578134 [mulbartonparish@btconnect.com](mailto:mulbartonparish@btconnect.com)

## **NOTICE OF A REMOTE (ZOOM) ANNUAL COUNCIL MEETING to be followed by the ORDINARY MEETING of Mulbarton Parish Council to be held Tuesday 4<sup>th</sup> May 2021 following the ANNUAL PARISH MEETING which starts at 7PM**

### **To all Councillors you are hereby summons to the above meeting.**

Members of the public who wish to observe this meeting can email the Parish Council ([mulbartonparish@btconnect.com](mailto:mulbartonparish@btconnect.com)) prior to 6.00pm on the day of the meeting so that the link for the virtual meeting can be sent.

## **AGENDA**

### **ANNUAL COUNCIL MEETING**

- 1.0 To elect chairman for the year
- 2.0 To elect vice chairman for the year
- 3.0 To agree liaison officers and working group lead Councillors
- 4.0 To agree the designated person as defined in the Child & Vulnerable Adults Safeguarding Policy
- 5.0 To close the Annual Council Meeting and open the first public session of the ordinary Parish Council Meeting

### **ORDINARY COUNCIL MEETING**

#### First Public Session.

- 1.0 District & County Councillors' Reports
  - 1.1 Public session
- 2.0 To close the meeting to public participation
- 3.0 To receive and consider apologies for absence
- 4.0 To receive declaration of interest on items on the agenda
- 5.0 To confirm and sign the minutes of the Parish Council Meeting held on 12<sup>TH</sup> April 2021
- 6.0 To receive financial reports and approve invoices for payments as per schedule for April
  - 6.1 Annual Internal Audit Report for the year ending 31.03.2021 is received and noted
  - 6.2 To consider and approve Section 1 - Annual Governance Statement 2020/21
  - 6.3 To consider and approve Section 2 – Accounting Statements 2020/21
- 7.0 To approve flowers for Internal Auditor
- 8.0 Review and update of the Council's grant awarding policy
- 9.0 To review quotes and appoint contractor to repair Puddleducks gate lock
- 10.0 Working group report on completing items on the outstanding works list & the next working group meeting
  - 10.1 To appoint contractor for the annual play area inspection
- 11.0 Update on preparing for the return of face to face meetings after 7<sup>th</sup> May 2021
  - 11.1 To agree meeting dates for June, July and August

- 11.2 To agree arrangements for payment schedules for May, June and July
- 12.0 Update from working group meeting with the Football Club
- 13.0 Update on discussions with Ian Holdsworth Chartered Surveyors and their request for Cadent Gas to install a gas governor on MPC's land
- 14.0 Update on renewal of EE & Three mast agreement
- 15.0 Update on Wind Farms
- 16.0 Update on Solar Farms
- 17.0 GNLP and SNC village cluster document
- 18.0 To consider planning applications received
- 19.0 Correspondence requiring consideration
- 20.0 Liaison officer reports
- 21.0 To receive any items for inclusion on the next agenda
- 22.0 To adjourn the meeting for the 2<sup>nd</sup> public session.

The date of the next meeting will announced during the above meeting

A Phillips – Parish Clerk 27.04.2021