

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a r basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **MULBARTON PARISH COUNCIL**

County area (local councils and parish meetings only): **SOUTH NORFOLK**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **ANNE PHILLIPS. CLERK/RFO**

Date: **24/04/2021**

		£	£
<b>Balance per bank statements as at 31/3/21:</b>			
	RBS Current A/C	5,287.82	
	Santander Current A/C	102,596.71	
	Santander Saving A/C	49,819.98	
[add more accounts if necessary]			
			157,704.51
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
	102702	(144.00)	
	102708	(576.36)	
	102709	(672.00)	
	102710	(30.11)	
[add more lines if necessary]	102711	(838.77)	
	102712	(304.67)	
	102713	(280.00)	
			(2,845.91)
Add: any un-banked cash as at 31/3/xx			
			<u>154,858.60</u>
<b>Net balances as at 31/3/21 (Box 8)</b>			<b><u>154,858.60</u></b>