

# Mulbarton Parish Council

## Clerk's Report

### January 2025



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## Items on the agenda

### Items 9: Allotment working group

The rubbish has been removed from Long Lane allotments, by a councillor, as reported last month. The temporary fencing at Long Lane is causing some tenants problems with access. We have asked the contractor for an update, but no response has been received to date. We are still trying to find a suitable way to number the plots and hope to run some trials soon. If you can help with this, please contact the clerk or a member of the working group.

### Item 11: Open spaces working group

We continue to meet with potential contractors for the new play equipment at The Meadows. The closing date for bids is 9 March.

The weekly inspection templates for the Common and Meadows have been updated to make it easier for the checker. The Village Hall templates will be updated in March.

District Councillor, Jim Webber,

### Item 14: The Common

Works to the car park by the school and doctors' surgery are due to take place between Monday 17 and Wednesday 19 February. Both the school and surgery have been advised. The works will cost £5,975 and is being jointly funded by the parish and district council.

A resident had reported the dog bin opposite Birchfield Lane had become loose from the post. This has been repaired by our councillors.

The steering committee will be working with the probation service to clear some scrub and tidy up around Birchfield Lane Pond. It is hoped this will be carried out in March.

### Item 15: Grounds maintenance contractor

Last month the council appointed a contractor to maintain other areas, this area includes land at allotments, Gowing Road and Primrose Close, but the selected contractor had made an error on the quote. They are not able to complete the work at the price stated. The council must reconsider the options.

### Item 19: Request to restrict access for dogs on the village hall site

Both the parish council and village hall management committee have received a complaint about dog fouling on the village hall car park. The village hall management committee are asking the council to consider putting steps in place to prevent this from happening.

### Item 22: .gov.uk email addresses

Parish councils are eligible to use .gov.uk email addresses and Mulbarton currently uses these for the clerk, chair and vice-chair. The latest guidance from the Joint Panel on Accountancy and governance states "to assist with compliance with the General Data Protection Regulations (GDPR), it is advised that clerks provide official .gov.uk email accounts to their councillors, which must only be used for official council business."