

Meeting of the Parish Council Agenda (published Wed 1 November 2023)

Date & time: Mon 6 November 2023 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 2 October 2023
4. To report progress on items not on the agenda (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. To review the risk register, financial section.
7. Planning applications (LH/LK)
 - 7.1. To receive an update on any application decisions made by South Norfolk council
 - 7.2. To consider any new planning applications (none)
8. Finance (LT)
 - 8.1. To note the bank reconciliation dated 31 October 2023
 - 8.2. To note actual v budget to 31 October 2023
 - 8.3. To note any invoices raised and income received in September & October 2023
 - 8.4. To ratify payments made since the last meeting and agree payment list
 - 8.5. To consider 2024/25 budget
 - 8.6. To agree implementation of finance software
 - 8.7. To agree clerk to apply for council credit card
9. To receive an update from working groups
 - 9.1. Allotments Working Group (MK/DW)
 - 9.2. Planning working group (LK)
 - 9.3. Open Spaces and Play Areas Working Group (AB/DW)
 - 9.4. Footpath and Public Rights of Way Working Group (DW)
10. Common Steering Committee (LK/MK)
 - 10.1. To receive an update from the working group
 - 10.2. To receive an update on the works to the car park/Village Hall entrance
11. Village Hall Committee
 - 11.1. To receive an update on progress made
 - 11.2. To consider request for funding for legal fees (£5k) and maintenance costs

12. Mulbarton Community (Hub) Project

- 12.1. To agree to appoint Mark Kerr as Council representative
- 12.2. To receive an update on the project
- 12.3. To consider applying for a grant from South Norfolk Council, Pride in Place and agree level of funding to be applied for

13. To receive SAM2 data

14. To receive information about RAAC in the Parish Office and Committee Room

15. To receive a report on meeting with Gigaclear and to consider request to install fibre broadband equipment on council land

16. To receive a report on the NPTS seminar attended by the Chair and Clerk

17. Office

- 17.1. To agree new broadband and phone line provider(s)
- 17.2. To consider moving to .gov.uk email addresses

18. To agree funding towards a Xmas Tree on the Common

19. To consider response to the consultation on the Greater Norwich Local Plan, Proposed Main Modifications

20. To consider response to the review of Polling Districts and Places 2023-24

21. To consider grant request of £3,786 from Mulbarton Church

22. To agree to be party to the agreement between Hopkin Homes and Anglian Water to use a manhole on council land

23. To full council meeting dates for 2024

24. Correspondence

- 24.1. Rural services bulletin(s)
- 24.2. Community matters newsletter
- 24.3. District Councillor structure
- 24.4. Broadland and South Norfolk Business Awards
- 24.5. Empowering communities newsletter
- 24.6. Parish Online newsletter
- 24.7. NPTS news
- 24.8. Temporary road closure, Brick Kiln Lane, Newton Flotman
- 24.9. Flooding advice

25. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors

26. To receive items for the next agenda

Item 7.2 New planning applications (none)

Ref No.	Location	Details
---------	----------	---------