

Meeting of the Parish Council Agenda (published Wed 10 January 2024)

Date & time: Mon 15 January 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To appoint Chair to the council, following the resignation of Mark Kerr
2. To appoint Vice-Chair, if vacant
3. To receive apologies for absence
4. To receive declarations of interest in agenda items and consider any dispensation requests
5. To approve the minutes of the Parish Council Meeting held on 4 December 2023
6. To report progress on items not on the agenda (information only)
7. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
8. To review the risk register, management and compliance section (All)
9. Planning applications (LK)
 - 9.1. To receive an update on any application decisions made by South Norfolk council
 - 9.2. To consider any new planning applications (see below)
10. Finance (LT)
 - 10.1. To agree changes to bank mandate
 - 10.2. To note the bank reconciliation dated 31 December 2023
 - 10.3. To note actual v budget to 31 December 2023
 - 10.4. To note any invoices raised and income received in December 2023
 - 10.5. To ratify payments made since the last meeting and agree payment list
 - 10.6. To agree 2024/25 draft budget and precept
11. To receive an update from working groups
 - 11.1. Allotments Working Group (DW)
 - 11.2. Planning working group (LK)
 - 11.3. Open Spaces and Play Areas Working Group (AB/DW)
 - 11.4. Footpath and Public Rights of Way Working Group (DW)
12. To receive an update from the Common Steering Group (LK)
13. To receive an update on the Mulbarton Community Project and to agree Parish Council representative (LT/AB)

14. To receive SAM2 data (DW/LT)
15. To discuss Community Emergency Plan (DW)
16. To receive an update on the repairs to MUGA floodlights (LT)
17. The Meadows play area (DW/AB/LT)
 - 17.1. To agree repairs to play equipment
 - 17.2. To discuss new play equipment
18. To agree grounds maintenance contractor(s) for 2024
19. To consider a response to South Norfolk Village Clusters Housing Allocation Plan – Alternative Sites & Focused Changes, deadline 5 February
20. To consider applying for Clean Up & Bloom grant
21. To consider Battery Energy Storage and Safety
22. To discuss Mulbarton Primary School becoming a feeder school for The Hewett Academy
23. To discuss email received from Mulbarton Primary School about traffic issues during school drop off and pick up times
24. To agree legal fees of £1,250 for the renewal of Blakey’s Bus lease
25. To receive the minutes from the Village Hall Committee and an update on progress made (AB/LK/DW/SA)
26. Correspondence
 - 26.1. Norwich to Tilbury December 2023 update
 - 26.2. NALC update
27. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors
28. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items

29. To receive an update and agree next steps to be taken by the Village Hall Committee (AB/LK/DW/SA)

Item 9.2 New planning applications

Ref No.	Location	Details
2023/3870	27 Long Lane	Side and rear extensions