

Meeting of the Parish Council Agenda (published Wed 10 July 2024)

Date & time: Mon 15 July 2024 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 17 June 2024
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 30 June 2024
 - 6.2. To review quarter 1 finances and full year forecast
 - 6.3. To receive a report on invoices raised in June and an update on unpaid invoices
 - 6.4. To note any income received in June 2024
 - 6.5. To ratify payments made since the last meeting and agree payment list
 - 6.6. To consider council's reserves and reserves policy
7. To review the risk register, general section (All)
8. Planning applications (LK)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (see below)
9. Allotment Working Group
 - 9.1. To receive an update from the working group
 - 9.2. To consider outstanding invoices for plots
 - 9.3. To receive an update on the flood at Oakley Park South car park
 - 9.4. To receive an update on Meadows plots 15 and 17 and agree next steps
 - 9.5. To consider advice received regarding Horsetail at Meadows
 - 9.6. To discuss working with MALGA to setup a Community Allotment
10. To receive an update from footpath and public rights of way working group
11. Open Spaces and Play Areas working group
 - 11.1. To receive an update from the working group
 - 11.2. To receive tree surveys carried out at Meadows and Orchard Park and consider action
 - 11.3. To receive any new information on land north of Meadows

- 11.4. To receive play area annual inspections
- 11.5. To receive the results of Meadows play equipment survey and to discuss next steps

12. To receive an update from the Planning working group

13. To receive an update from Common Steering Group

14. To receive an update from Community Project working group

15. To receive minutes from Village Hall Committee

16. To receive SAM2 data

17. To discuss the Community Emergency Plan

18. To agree HM Prison & Probation Service Memorandum of Understanding

19. To receive an update on the verge cutting on Minnow Way

20. To receive an update on signage and fencing at Mulberry Park

21. To agree who will attend the online workshop on South Norfolk Design Code, on 23 July

22. To discuss ideas suitable for the Parish Partnership Scheme

23. Correspondence

- 23.1. Extension to Norwich to Tilbury consultation

- 23.2. Email from resident regarding Meadows and area on junction with Catmere Herne and Cuckoofield Lane

- 23.3. Email from resident regarding grass cutting on Long Lane/The Rosery

24. Open forum for public participation: second opportunity to hear from members of the public

25. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items

26. To agree the lease agreement for Blakeys Bus

27. To agreed Heads of Terms relating to renewal of phone mast lease

Item 8.2 Planning applications for consideration

Ref.	Location	Description
2024/1864	14 Tench Close	Single storey rear extension