

# Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 4 January 2023)

**Date & time:** Mon 9 January 7:30 PM

**Place:** The committee room, Mulbarton Village Hall, The Common, NR14 8AE

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Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

*L Trueman*

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1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meetings held on 5 December 2022
4. To report progress on items not on the agenda (information only)
5. To approve the co-option of new councillor(s) onto the council
6. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
7. Planning applications (LH/LK)
  - 7.1. To receive an update on any application decisions made by South Norfolk council since the last meeting
  - 7.2. To note new planning applications where the deadline has passed
  - 7.3. To consider any new planning applications (see below)
8. Allotments
  - 8.1. To receive an update on the transfer of allotments from Hopkins Homes
  - 8.2. To receive an update on the water leaks
  - 8.3. To agree action to be taken to minimise risk of damaged pipes
9. To receive an update from planning working group (LK/LH)
10. Common Steering Committee (LK/MK)
  - 10.1. To receive an update from the working group
  - 10.2. To agree the purchase of new grit bin to place near the school
  - 10.3. To consider the recommendation from the tree inspector to fell/coppice trees on the junction of Forge Orchards
  - 10.4. To discuss potholes around Todd's Pond
11. Open spaces and play areas (AB)
  - 11.1. To receive an update from the working group
  - 11.2. To agree play area inspection regime

12. To appoint councillor(s) to footpath and public rights of way working group following the resignation of Roger Dyndal

13. Staffing

- 13.1. To agree to appoint a Parish Warden
- 13.2. To agree Parish Warden job title, job description and salary scale
- 13.3. To agree Clerk's job description

14. To agree the pension policy (LT)

15. To receive an update on the new lease for Mulberry Park and discuss rent

16. To consider a request for a donation from Norfolk SEN Network

17. Finance (LT)

- 17.1. To receive an update on the bank accounts
- 17.2. To note any income received since last report
- 17.3. To ratify payments made since the last meeting and agree payment list
- 17.4. To note the bank reconciliation dated 3 January 2023
- 17.5. To receive an update on the VAT advice
- 17.6. To agree allotment fees for 2023/24
- 17.7. To agree 2023/24 budget

18. Correspondence

- 18.1. Sheringham and Dudgeon Extension Project – application by Equinor for an order granting development consent
- 18.2. Sheringham and Dudgeon Extension Project – section 56 notification
- 18.3. Sheringham and Dudgeon Extension Project – letter from examining authority
- 18.4. Grants and help with living costs

19. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors

20. To receive items for the next agenda

**To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;**

21. To receive an update and agree next steps relating to the village hall

**Item 7.3 New planning applications for consideration**

<b>Planning Ref.</b>	<b>Location</b>	<b>Description</b>
2022/2377	5 Barbel Close,	Single storey side extension and two storey rear extension
2022/2350	Highway And Verge Between Brick Kiln Lane Swainsthorpe, To Ipswich Road Dunston	Installation of underground electrical connection and communication cables between Bloy's Grove Solar Farm and Norwich Main Substation, with Temporary Construction Compound and associated infrastructure.