

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 16 Oct 2024)

Date & time: Mon 21 Oct 2024 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 16 Sept 2024
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 30 Sept 2024
 - 6.2. To review actual v budget as at 30 Sept 2024
 - 6.3. To receive a report on invoices raised in Sept and an update on outstanding invoices
 - 6.4. To note any income received in Sept
 - 6.5. To note an increase in website fees from Wix
 - 6.6. To ratify payments made since the last meeting and agree payment list
 - 6.7. To consider the external auditor's interim report for 2023/24 and agree any action
 - 6.8. To consider 2025/26 budget, version 1
7. To review the risk register, general section (All)
8. Planning applications (LK/SW)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (none)
9. To receive an update from the Allotment Working Group (DW/SW)
10. To receive an update from footpath and public rights of way working group (DW/SW)
11. Open Spaces and Play Areas working group (AB/DW/DG)
 - 11.1. To receive an update
 - 11.2. To consider tree works quotes at The Meadows and Orchard Park
12. Planning working group (LK/SW)
 - 12.1. To receive an update
 - 12.2. To agree on comments to submit on the second consultation in relation to the emerging Broadland and South Norfolk Design Code
 - 12.3. To consider the Newton Flotman Neighbourhood Plan

13. To receive an update from the Village Hall Committee (LK)
 14. To receive an update from Common Steering Group (LK/SW)
 15. To receive an update from the Community Project Group (LK/LT)
 16. To receive SAM2 data (DW)
 17. To agree new fencing around Mulberry Park
 18. To receive an update on the Parish Partnership Scheme and road safety around the school
 19. To receive an update on Blakey's Bus lease agreement
 20. Land north of The Meadows
 - 20.1. To agree to take on responsibility for land, owned by South Norfolk Council
 - 20.2. To agree maintenance schedule for land to be included in tender process
 21. To receive an update on the Community Emergency Plan
 22. To consider maintenance of the cricket square on Orchard Park
 23. To agree grounds maintenance schedule to be put out to tender
 24. Village Hall
 - 24.1. To agree new location for recycling and waste bins
 - 24.2. To agree on Xmas decorations for site
 25. To receive a report on Project Process and Grant Funding training session attended by clerk
 26. To discuss the speed limit from Long Lane, north along The Common, to B1113
 27. To agree 2025 meeting dates
 28. Correspondence
 - 28.1. Norwich to Tilbury update
 29. Open forum for public participation: second opportunity to hear from members of the public
 30. To receive items for the next agenda
- To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items**
31. To agreed Heads of Terms relating to renewal of phone mast lease
 32. To consider contractor matters