

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 13 Nov 2024)

Date & time: Mon 18 Nov 2024 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 21 October 2024
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 31 Oct 2024
 - 6.2. To review actual v budget as at 31 Oct 2024
 - 6.3. To receive a report on invoices raised in Oct and an update on outstanding invoices
 - 6.4. To note any income received in Oct (none)
 - 6.5. To ratify payments made since the last meeting and agree payment list
 - 6.6. To consider 2025/26 budget, version 2
 - 6.7. To receive a report of VAT advice received
 - 6.8. To note clerk's contractual pay increase, back dated to April 2024
7. To review the risk register, management and compliance section (All)
8. Planning applications (LK/SS)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (none)
9. To receive an update from the Allotment Working Group (DW/SS)
 - 9.1. To receive an update
 - 9.2. To discuss the agreement with Richs Trust regarding Long Lane allotment site
10. To receive an update from footpath and public rights of way working group (DW/SS)
11. Open Spaces and Play Areas working group (AB/DW/DG)
 - 11.1. To receive an update
 - 11.2. To agree a scope of work for Meadows play area
12. Planning working group (LK/SS)
 - 12.1. To receive an update
 - 12.2. To consider the Newton Flotman Neighbourhood Plan
 - 12.3. To consider a response to Norfolk Minerals and Waste Local Plan

12.4. To consider a response to Norwich City Council Statement of Community Involvement Consultation 2024

13. Village Hall

- 13.1. To receive an update from the Village Hall Committee (LK)
- 13.2. To receive correspondence regarding update of Parish Council address (LT)
- 13.3. To consider response regarding market stall on car park (All)
- 13.4. To consider request from Social Club to contribute towards additional CCTV (LT)

14. Common Steering Group

- 14.1. To receive an update (LK/SS)
- 14.2. To consider contributing to the repairs at the car park near the school (LK/SS)
- 14.3. To consider quote for additional grounds maintenance (LT)

15. To receive an update from the Community Project Group and discuss feasibility report (LK/LT)

16. To receive SAM2 data (DW)

17. To receive an update on the new fencing around Mulberry Park (DG)

18. To agree on the Parish Partnership Scheme application (All)

19. To receive an update on Blakey's Bus lease agreement (LT)

20. Land north of The Meadows (All)

- 20.1. To consider taking ownership of land from South Norfolk Council
- 20.2. To discuss maintenance requirements of land

21. To receive an update on speed limit reduction, Long Lane, north along Common, to B1113 (LT)

22. To agree increase in Parish Warden hourly rate and agree weekly hours for 2025 (LT)

23. To consider replacing noticeboards at Common and Meadows (LT)

24. To receive a report from Scouts on the firework event held on Orchard Park

25. To consider temporary structure on Mulberry Park for changing facilities (All)

26. Staffing

- 26.1. To agree who will replace S Aylmer in carrying out clerk's appraisal
- 26.2. To agree the clerk may take on additional employment

27. Correspondence

- 27.1. Unity Trust Bank interest rate reduction

28. Open forum for public participation: second opportunity to hear from members of the public

29. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items

30. To agreed Heads of Terms relating to renewal of phone mast lease