

## Meeting minutes of Mulbarton Parish Council, Village Hall Committee

Monday 24 June 2024 at 10AM, held at The Parish Council Office, Mulbarton Village Hall

Parish Councillors present: Adam Banham, Louis Kaszczak and Dennis Wells  
No one else present

### 1. To elect a chair

Adam Banham nominated Louis Kaszczak and Dennis Wells seconded the motion. Louis Kaszczak accepted and chaired the rest of the meeting.

With the clerk absent, Dennis Wells recorded the minutes using the template provided by the clerk.

### 2. To receive apologies for absence

Apologies were received from Suzanne Aylmer.

### 3. To receive declarations of interest in agenda items and consider any dispensation requests

None

### 4. Open forum for public participation: an opportunity to hear from members of the public

No members of the public were present.

### 5. To approve the minutes from the meeting held on 20 May 2024

The committee **APPROVED** the minutes and the chair signed them as a true and accurate record of the meeting.

### 6. To discuss unpaid invoice to Village Hall Management Committee for survey carried out and agree recommendations to full council

The MPC received an email from a trustee confirming their acceptance of liability for the survey carried out by Watsons but still refusing to pay it at the moment. It was not clear why the VHMC were refusing to settle the invoice. The committee **AGREED** to recommend to full council that they ask again for confirmation from the VHMC if the charity did agree the costs. If a satisfactory answer was not forthcoming, then the committee suggest the Charity Commission are contacted.

**To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items 7 and 8**

No members of the public were present.

## **7. To consider all correspondence received relating to the ongoing ownership dispute since the last meeting**

The Village Hall Management Committee had not responded to the letter of 21 May but had sent the council an invoice for rental of the Parish Council office. The committee discussed the possible reasons for sending the invoice and **AGREED** with the decision made by full council that the invoice was not valid since the VHMC did not own the building and had not accepted the offer of a lease.

## **8. To agree next steps to be taken**

The committee **AGREED** to send the VHMC a letter, that had been shared ahead of the meeting.

## **9. To receive items for the next agenda**

**None**

**Meeting closed at 10:23**