

Meeting minutes of Mulbarton Parish Council, Village Hall Committee

Monday 2 October 2023 at 8:30 PM, held at The Committee Room, Mulbarton Village Hall

Parish Councillors present: Adam Banham, Louis Kaszczak, and Suzanne Aylmer

District Councillors present: Jim Webber

Also, present Lorraine Trueman (clerk) and members of the public

The council **AGREED** Adam Banham would chair the meeting.

1. To receive apologies for absence

Apologies were received from Mark Kerr and Dennis Wells

2. To receive declarations of interest in agenda items and consider any dispensation requests

None were received.

3. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors

None.

4. To agree committee's terms of reference

The council **AGREED** the terms of reference.

5. To review funds held that relate to the Village Hall

The clerk advised the current bank balance was £2,627.75, with £420 committed expenditure for grounds maintenance. It has been suggested by the Trustees of the Village Hall Management Committee that £1,500 contribution to the entrance/car park and possible interim payment of £1,250 for phone mast legal costs come from this account. The council are waiting for further confirmation.

6. To consider site maintenance work to be carried out on village hall site by Parish Warden and how this should be funded

Currently the Parish Warden carries out weekly play area inspections and maintenance to council owned assets, while weekly inspections and maintenance to the Village Hall play areas are carried out by a council volunteer/members. It is expected that the volunteer will soon be lost. There is some maintenance needed on the MUGA and play area. **ACTION:** the clerk to contact the Management Committee to ask if they still wish the Council to oversee this and if so, to advise of how they see this being funded.

7. To receive an update on the Parish Council office within the village hall building

The Management Committee have advised the Council they can remain in the office, but no further details have been provided. An agreement has been requested.

8. To receive an update on the CCTV

The Council CCTV is no longer in operation and the Management Committee have been asked if this is something they wish to take on. The Management Committee are looking into their options.

9. To receive an update on the phone mast

There are 2 elements, past and future income. The Parish Council are required to take part in the agreement as they hold the deeds. Both parties have agreed to appoint Fisher German and the Management Committee have advised it must be them that make the appointment. **ACTION:** the Council to continue to chase for an update.

10. To review action list shared with the Village Hall

The Management Committee have advised no further progress has been made on the action list. **ACTION:** the clerk to reiterate the Council's offer of support.

11. To receive an update on the maintenance of the emergency vehicle access route to Orchard Park

The Management Committee have not discussed this in detail but have proposed that the Parish Warden do this. The Scouts have also suggested they could undertake the work again this year on a voluntary basis. The Council have recommended the Scouts contact the Management Committee directly to agree away forward.

12. To receive the minutes/recording of the Village Hall EGM on 18 April 2023

The committee **AGREED** to defer this as they had not been received.

13. To receive the 2022/23 accounts from the Village Hall Management Committee

The committee **AGREED** to defer this as they had not been received.

14. To discuss monthly meetings with the Village Hall Management Committee

The committee were disappointed not to be able to meet in August and September and are keen to meet in the future. The clerk had asked for dates for October to December but had not yet received any suggestions.

15. To receive items for the next agenda

Information from the Management Committee on RAAC (reinforced autoclaved aerated concrete) and if this impacted the Village Hall.

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;

MULBARTON PARISH COUNCIL

All member of the public left the meeting.

16. To receive an update on communications with the solicitor on the ownership and management of the Village Hall and to consider next steps

REDACTED

Meeting closed at 9.29pm