

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 11 Dec 2024)

Date & time: Mon 16 Dec 2024 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 18 November 2024
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 30 Nov 2024
 - 6.2. To review actual v budget as at 30 Nov 2024
 - 6.3. To receive a report on invoices raised in Nov and an update on outstanding invoices
 - 6.4. To note any income received in Nov
 - 6.5. To ratify payments made since the last meeting and agree payment list
 - 6.6. To consider 2025/26 budget, version 2
 - 6.7. To agree changes to the bank mandate
7. To review the risk register, management and compliance section (All)
8. Planning applications (LK/SS)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (see below)
9. To receive an update from the Allotment Working Group (DW/SS)
 - 9.1. To receive an update
 - 9.2. To discuss the agreement with Richs Trust regarding Long Lane allotment site
10. To receive an update from footpath and public rights of way working group (DW/SS)
11. To receive an update from Open Spaces and Play Areas working group (AB/DW/DG)
12. To receive an update from the Planning working group (LK/SS)
13. Village Hall
 - 13.1. To receive an update from the Village Hall Committee (LK)
 - 13.2. To consider quote to replace cargo net at play area (LT)

14. Common Steering Group (LK/SS)

- 14.1. To receive an update
- 14.2. To consider contributing to the repairs at the car park near the school

15. To receive an update from the Community Project Group (LK/LT)

16. To receive SAM2 data (DW)

17. To note the Parish Partnership Scheme application (All)

18. To receive an update on Blakey’s Bus lease agreement (LT)

19. To receive an update on a temporary structure on Mulberry Park (DG)

20. To consider a grant application from Parish Church of St Mary Magdalen Mulbarton (All)

21. To agree office hours over Christmas and New Year (All)

22. Open forum for public participation: second opportunity to hear from members of the public

23. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items

24. To agreed Heads of Terms relating to renewal of phone mast lease

25. To discuss matters raised by the Parish Warden and Clerk

Ref	Address	Proposal
2024/3523	7 Cowslip Close	First floor front extension and single storey side extension
2024/2613	14 Birchfield Lane	Replace the existing wooden fence with a brick wall 31m long and 2.2m high
2024/3658	The Old Hall	T1 Walnut - Fell due to dying off this summer and large amounts of Amillaria mellea around the base of the tree at present