

# Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 31 August 2022)

**Date & time:** Mon 5 September 7:30 PM

**Place:** The committee room, Mulbarton Village Hall, The Common, NR14 8AE

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Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

*L Trueman*

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1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Extraordinary Parish Council Meeting held on 4 August 2022
4. To report progress on items not on the agenda from the meetings held on 27 June and 4 August 2022 (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. To approve the co-option of new councillor(s) onto the council
7. Planning applications
  - 7.1. To receive an update on any application decisions made by South Norfolk council since the last meeting
  - 7.2. To note the comments sent to South Norfolk District Council since the last meeting (none)
  - 7.3. To consider any new planning applications, as listed below, and agreed comments
8. Finance
  - 8.1. To agree the addition of signatories for all bank accounts
  - 8.2. To receive an update on the progress made on internet banking with Santander
  - 8.3. To note any income received since last report on 28 June
  - 8.4. To ratify payments made since 28 June meeting
  - 8.5. To agree the payment list
  - 8.6. To note the bank reconciliation dated 25 August 2022
  - 8.7. To agree an internal auditor for next audit due Spring 2023
  - 8.8. To consider insurance policy for 2022/23
  - 8.9. To consider ideas for the 2023/24 Parish Partnership Scheme
  - 8.10. To consider 2023/24 budget

- 8.11. To consider opting out of the central procurement of external auditors
9. To receive an update on the progress made on the new website
10. To agree council representative to be appointed to The Common Steering Group
11. To receive an update on the Post Office closure
12. To consider a request from Treetops Nursery to remove the container in their garden
13. Highways
  - 13.1. To discuss speeding in the parish
  - 13.2. To consider a request to purchase a SAM2 sign
14. To agree members of a working groups responsible for
  - 14.1. Open spaces/play areas/allotments
  - 14.2. Footpaths & public rights of way
  - 14.3. Planning
15. To agree weekly inspections of play areas
16. To receive an update on the transfer of the allotment land at Oakley Park South
17. To consider a licence agreement, between the Parish Council and South Norfolk District Council, for the land at The Meadows, Bracon Ash
18. To consider a request from a member of the public to purchase the triangle of land north of The Meadows for tree planting
19. The Meadows
  - 19.1. To receive an update on the trees and hedges alongside The Meadows
  - 19.2. To consider a request from Mulbarton Allotment and Leisure Garden Association (MULGA) to plant trees on land adjacent to The Meadows
20. The Common
  - 20.1. To consider a donation request of £750 towards tree planting
  - 20.2. To consider a request for more benches, away from bins
21. Correspondence
  - 21.1. Jubilee Trees for Norfolk Scheme
  - 21.2. Taximeter tariff consultation
  - 21.3. Letter of thanks from Lady Dannatt MBE
  - 21.4. National Grid East Anglian Green Energy Enablement project update
  - 21.5. Bloy's Grove Solar Farm – permission granted
  - 21.6. Christmas Market to be held by Village Hall and Social Club on 11 December
  - 21.7. Maintenance of Mulbarton Stream
  - 21.8. Neighbourhood Plan Network Meeting 21 Sept
22. To discuss cover for clerk annual leave

23. To receive items for the next agenda (Monday 3 October 2022)

**24. To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;**

24.1. To receive an update and agree next steps relating to the village hall

**Item 7.3 New planning applications received**

Planning Ref.	Location	Description	Deadline
2022/1585	Kenningham Hall Brick Kiln Lane Mulbarton Norfolk NR14 8AJ	Change of use for tennis court in an adjoining grass paddock	16 Sept 2022
2022/1561	39 Birchfield Lane Mulbarton Norfolk NR14 8BZ	Re-build existing lean-to extension and erect cartlodge	7 Sept 2022