

Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 1 March 2023)

Date & time: Mon 6 March 2023 7:30 PM

Place: The committee room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meetings held on 6 February 2023
4. To report progress on items not on the agenda (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. Planning applications (LH/LK)
 - 6.1. To receive an update on any application decisions made by South Norfolk council
 - 6.2. To consider any new planning applications (see below)
7. Finance (LT)
 - 7.1. To receive an update on the bank accounts
 - 7.2. To note the bank reconciliation dated 28 February 2023
 - 7.3. To note any income received since last report
 - 7.4. To ratify payments made since the last meeting and agree payment list
8. To receive an update from the Allotments Working Group (MK)
9. To receive an update from planning working group (LK/LH)
10. To receive an update from the Common Steering Committee (LK/MK)
11. To receive an update from the Open Spaces and Play Areas Working Group (AB)
12. To receive an update from the Footpath and Public Rights of Way Working Group (DW)
13. Staffing (RH/DG)
 - 13.1. Parish Warden
 - 13.1.1. To agree job description, weekly hours, to appoint a contractor and contract length
 - 13.1.2. To appoint group to advertise vacancy and to interview
14. Policies and risk assessments (LT)
 - 14.1. To agree the equality policy and privacy statement

- 14.2. To agree financial risk assessment has been superseded by general risk assessment
15. To receive a report on the Hornsea Three Community Fund drop in (RH)
16. To discuss the maintenance of The Meadows east boundary (LT)
17. To receive a report from Mulbarton Speed Watch Group (DW)
18. To discuss flooding on B1113/East Carleton Road and southwest corner of The Common (LT)
19. To consider request from the Scout Group for the use of Orchard Park on Mon 8 May 2023 (LT)
20. To consider supporting Scouts to attend the 25th World Scout Jamboree taking place in South Korea in summer 2023 (LT)
21. To approve “how to prepare for a neighbourhood plan” training for Rebecca Harvey, cost £48
22. To agree clerk’s holiday, overtime worked and future overtime
23. Correspondence
- 23.1. Sheringham Shoal Offshore Wind Farm Extension Project and Dudgeon Offshore Wind Farm Extension Project – Notification of hearings
- 23.2. Norfolk Pension Fund 2022 Actuarial Valuation
- 23.3. Funding to improve walking and cycling routes from Department of Transport
- 23.4. Parish elections 4 May
24. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors
25. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item (item 25);

26. Mulberry Park (LT/AB)
- 26.1. To agree Mulberry Park lease
- 26.2. To agree rental for Mulberry Park
27. To appoint Orchard Park contractor for 2023/24

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item (item 27);

28. To receive an update and agree next steps relating to the village hall

Item 7.2 New planning applications for consideration

Planning Ref.	Location	Description
2023/0316	Kupressos, The Rosery	Single storey rear and side extensions