

Mulbarton Parish Council

Terms of Reference

Open Spaces and Play Area Working Group

Purpose

To ensure the open spaces and play areas owned and managed by the parish council meet the needs of the users

Role and activities

To carry out regular inspections of play area/equipment and report any concerns to the clerk.

To make recommendations to full council of any new/replacement equipment required.

To inspect any open spaces and ensure they are being maintained in line with council policy.

To work with local organisations to make recommendations to improve open spaces owned and managed by the parish council.

To ensure the parish council has sufficient insurance cover and any terms are met.

Membership

A minimum of 2 parish council members, who may seek advice from other organisations. Membership may increase temporarily if a specific project is agreed by full council.

Timeframes

Membership will be agreed at the Annual Parish Council Meeting or added to the agenda of another meeting if requested by a councillor.

Frequency of meetings

Meetings will be held at least quarterly.

In line with Local Government Act 1972 s101, as this group is not a committee there is no delegated authority. This group will report back to full council with updates and any recommendations relating to its purpose.

This document was approved by Mulbarton Parish Council on 7 November 2022
Reviewed 17 June 2024