

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 14 Aug 2024)

Date & time: Mon 19 Aug 2024 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 15 July 2024
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Finance (LT)
 - 6.1. To note the bank reconciliation dated 31 July 2024
 - 6.2. To review actual v budget as at 31 July 2024
 - 6.3. To receive a report on invoices raised in July and an update on unpaid invoices
 - 6.4. To note any income received in July
 - 6.5. To ratify payments made since the last meeting and agree payment list
 - 6.6. To note changes to Unity Trust current account
 - 6.7. To agree insurance requirements for the village hall
7. Governance
 - 7.1. To review the risk register, management and compliance section (All)
 - 7.2. To receive a report on internal checks carried out since the last meeting
 - 7.3. To agree revised grant policy
8. Planning applications (LK)
 - 8.1. To receive an update on any application decisions made by South Norfolk council
 - 8.2. To consider any new planning applications (see below)
9. To receive an update from the Allotment Working Group
10. To receive an update from footpath and public rights of way working group
11. Open Spaces and Play Areas working group
 - 11.1. To receive an update from the working group
 - 11.2. To discuss the scope of The Meadows play equipment project
 - 11.3. To agree to purchase a replacement bin for Meadows play area
12. Planning working group
 - 12.1. To receive an update from the working group
 - 12.2. To agree comments to submit for the consultation - Design Code for South Norfolk

- 12.3. To agree who will attend the Swardeston Parish Council meeting, on Sept 12th, when Orsted will be joining the meeting
13. To receive an update from Common Steering Group
14. To receive SAM2 data
15. To discuss the draft feasibility report on the Community Project and agree who should attend the meeting
16. To receive an update on signage and fencing at Mulberry Park
17. To receive an update on the Parish Partnership Scheme and road safety around the school
18. To discuss email from Puddleducks regarding items thrown into nursery garden
19. To receive/discuss Village Hall CCTV policy
20. To agree the Business Continuity Plan
21. To consider the refurbishment of Charlie's phone box
22. To consider request from Scouts to use Orchard Park on Sat 2 Nov for fireworks event
23. To agree the installation of a memorial bench in the village hall play area
24. Correspondence
- 24.1. Hornsea 3 – Onshore Converter Station – Progress Report
 - 24.2. Free mental health training courses
 - 24.3. South Norfolk VCHAP Parish Council briefing - Reg. 19 Pre-submission Addendum
 - 24.4. National Grid update on the Bramford to Norwich overhead line refurbishment
 - 24.5. Sheringham Shoal and Dudgeon Offshore Wind Farm Extension Projects
25. Open forum for public participation: second opportunity to hear from members of the public
26. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items

27. To approve the lease agreement with Blakey's Bus and appoint two councillors to sign the documentation
28. To agreed Heads of Terms relating to renewal of phone mast lease

Item 8.2 Planning applications for consideration

Ref.	Location	Description
2024/1973	Land East of Long Lane	Non-material amendment to 2015/1281 - Updating parking court surface from tar spray shingle to tarmacadam