

Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 30 November 2022)

Date & time: Mon 5 December 7:30 PM

Place: The committee room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To elect a Chair, following the resignation of Steve Sewell
2. To elect a Vice-Chair
3. To receive apologies for absence
4. To receive declarations of interest in agenda items and consider any dispensation requests
5. To approve the minutes of the Parish Council Meetings held on 7 November 2022
6. To approve the co-option of new councillor(s) onto the council
7. To report progress on items not on the agenda (information only)
8. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
9. Planning applications (LT/LK)
 - 9.1. To receive an update on any application decisions made by South Norfolk council since the last meeting
 - 9.2. To consider any new planning applications (see below)
10. Finance (LT)
 - 10.1. To consider changing bank accounts and agree bank signatories
 - 10.2. To note any income received since last report
 - 10.3. To ratify payments made since the last meeting and agree payment list
 - 10.4. To note the bank reconciliation dated 29 Nov 2022
 - 10.5. To agree to appoint a VAT specialist
 - 10.6. To consider allotment fees for 2023/24
 - 10.7. To discuss 2023/24 budget items and agree timetable
11. To receive an update on the risk assessment document (MK/LT)
12. To agree the co-option policy (LT)

13. To appoint councillor(s) to allotment working group following the resignation of Steve Sewell
14. To receive an update from footpaths & public rights of way working group (RD)
15. To receive an update from planning working group (LK)
 - 15.1. To appoint new member(s) following the resignation of Steve Sewell
 - 15.2. To receive an update from the working group
16. Common Steering Committee (LK/MK)
 - 16.1. To receive an update from the working group
 - 16.2. To consider a ceremony and/or plaque to mark the planting of the tree
17. Open spaces and play areas (AB/DG)
 - 17.1. To receive an update from the working group
 - 17.2. To agree the contractor to coppice the trees along boundary of The Meadows/Nightingale Close
 - 17.3. To discuss an incident that occurred at the Scouts firework display on 5 November
 - 17.4. To receive an update on the future management of Mulberry and Orchard Parks and how to safeguard the space for public use (RD, LK)
18. To consider co-investment grant scheme offered by South Norfolk District Council (LT)
19. To discuss new lease for Mulberry Park
20. Village Hall Management Committee
 - 20.1. To appoint trustee as requested by the Village Hall Management Committee
 - 20.2. To consider grant request
 - 20.3. To agree the manning of the raffle stall at the Xmas Market on 11 December
21. To agree strategic planning session with Norfolk Parish Training and Support
22. To consider employment of Parish Warden/Maintenance Operative
23. To agree additional employment for the clerk
24. To agree dates for 2023 meetings
25. Correspondence
 - 25.1. MALGA newsletter
 - 25.2. Elections Act 2022 from South Norfolk District Council
26. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors
27. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;

28. To review probation period and terms of employment

29. To receive an update and agree next steps relating to the village hall

Item 9.2 New planning applications for consideration

Planning Ref.	Location	Description
2022/2196	4 Old Rectory Close,	Erection of two storey side extension and side porch