

Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 1 February 2023)

Date & time: Mon 6 February 7:30 PM

Place: The committee room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meetings held on 9 January 2023
4. To report progress on items not on the agenda (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. To discuss letter from pupils at Mulbarton Primary School in relation to solar farms
7. Planning applications (LH/LK)
 - 7.1. To receive an update on any application decisions made by South Norfolk council
 - 7.2. To consider any new planning applications (see below)
8. Finance (LT)
 - 8.1. To receive an update on the bank accounts
 - 8.2. To agree bank signatories for separate account to hold funds relating to the village hall
 - 8.3. To review Q3 finance and to note the bank reconciliation dated 31 January 2023
 - 8.4. To note any income received since last report
 - 8.5. To ratify payments made since the last meeting and agree payment list
 - 8.6. To receive an update on the VAT advice
9. Allotments Working Group (MK)
 - 9.1. To receive an update from the Allotments Working Group
 - 9.2. To consider quotes for levelling of footpath at Oakley Park South
10. To receive an update from planning working group (LK/LH)
11. To receive an update from the Common Steering Committee (LK/MK)
12. To receive an update from the Open Spaces and Play Areas Working Group (AB)
 - 12.1. To receive an update from the Open Spaces and Play Areas Working Group (AB)
 - 12.2. To consider a request from MALGA for wildflower planting on grass verges and tree planting in The Meadows play area
13. To receive an update from the Footpath and Public Rights of Way Working Group (DW)

14. Staffing (RH/DG)

14.1. Parish Warden

14.1.1. To agree job description, weekly hours, to appoint a contractor and contract length

14.1.2. To appoint group to advertise vacancy and to interview

14.2. To agree Clerk's job description

15. Policies and risk assessments

15.1. To agree the risk assessment

15.2. To agree health and safety policy

15.3. To agree safeguarding policy

16. To appoint grass contractors for 2023/24

17. Mulberry Park (LT)

17.1. To receive an update on the new lease for Mulberry Park and discuss rent

17.2. To consider a request from Mulbarton Wanderers CIC to hold the Mulbarton Festival on Mulberry Park

18. To consider a response to the pre-submission version of the Village Clusters Housing Allocation Plan, deadline 6 March

19. To consider a response to Greater Norwich Local Plan focused consultation on sites for Gypsies and Travellers, deadline 13 March

20. To receive an update on Noah's Arch, in Bracon Ash (NL)

21. To agree who will attend Norfolk Parish Training and Support's update seminar in March

22. To agree a date for a follow up strategy session

23. To agree a date for the Annual Parish Meeting and discuss speakers and format

24. Correspondence

24.1. Hornsea Three Community Fund drop-in's

24.2. Email from resident regarding speeding and dog mess

24.3. LGA Code of Conduct

24.4. Poster notifying of the need for photo ID at a polling station

25. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors

26. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;

27. To receive an update and agree next steps relating to the village hall

Item 7.2 New planning applications for consideration

Planning Ref.	Location	Description
2023/0144	33 Long Lane	Two storey and single storey rear extensions with front porch and creation of garage

