

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Thurs 23 January 2025)

Date & time: Wed 29 January 2025 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To appoint chair, following the resignation of Adam Banham
2. To appoint vice-chair, if position becomes vacant as a result of agenda item 1
3. To receive apologies for absence
4. To receive declarations of interest in agenda items
5. To approve the minutes of the Parish Council Meeting held on 16 December 2024 and 6 January 2025
6. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
7. To report progress on items not on the agenda (information only)
8. Finance (LT)
 - 8.1. To note the bank reconciliation dated 31 December 2024
 - 8.2. To review actual v budget as at 31 December 2024
 - 8.3. To receive a report on invoices raised in December and an update on outstanding invoices
 - 8.4. To note any income received in December
 - 8.5. To ratify payments made since the last meeting and agree payment list
 - 8.6. To appoint internal auditor for 2024/25
 - 8.7. To note the reduced interest rate from Unity Trust Bank
 - 8.8. To agree changes to bank mandate
9. To review the risk register, financial section (All)
10. Planning applications (LK/SS)
 - 10.1. To receive an update on any application decisions made by South Norfolk council
 - 10.2. To consider any new planning applications (see below)
11. To receive an update from the Allotment Working Group (DW/SS)
 - 11.1. To receive an update
 - 11.2. To consider entering into an agreement with Richs Trust regarding Long Lane allotment site boundary
12. To receive an update from footpath and public rights of way working group (DW/SS)
13. Open Spaces and Play Areas working group (DW/DG)
 - 13.1. To receive an update

- 13.2. To consider damage to trees at Meadows
- 13.3. To consider land north of Meadows

14. To receive an update from the Planning working group (LK/SS)

15. Village Hall Committee (LK)

- 15.1. To receive an update
- 15.2. To appoint member to the Committee to replace Adam Banham

16. To receive an update from the Common Steering Group (LK/SS)

17. To receive an update from the Community Project Group (LK/LT)

18. To receive SAM2 data (DW)

19. To receive an update on Blakey’s Bus lease agreement and agree who to re-sign on behalf of the Parish Council (LT)

20. To receive an update on a temporary structure on Mulberry Park (DG)

21. To consider a grant application from Parish Church of St Mary Magdalen Mulbarton (All)

22. To appoint grounds maintenance contractor(s) for 2025

23. To receive a report on work carried out by the Parish Warden and to discuss future work

24. To agree attendance at Norfolk Parish Training & Support’s Spring Seminar (All)

25. Open forum for public participation: second opportunity to hear from members of the public

26. To receive items for the next agenda

10.2 Planning applications for consideration

Ref	Address	Proposal
2024/3693	104 Bromedale Avenue	Loft conversion including dormer construction to rear and velux roof lights to front