

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to B headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a rec basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **MULBARTON PARISH COUNCIL**

County area (local councils and parish meetings only): **SOUTH NORFOLK**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **ANNE PHILLIPS. CLERK/RFO**

Date: **23.04.22**

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>			
	RBS Current A/C	6,093.24	
	Santander Current A/C	103,495.39	
	Santander Saving A/C	54,645.93	
[add more accounts if necessary]			
			164,234.56

Petty cash float (if applicable)

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Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)

	102775	(10.00)	
	102782	(10.00)	
	102806	(30.00)	
[add more lines if necessary]	102812	(593.65)	
	102813	(10.00)	
	102814	(2,521.68)	
	102815	(24.98)	
	102816	(434.17)	
	102817	(4,545.00)	
	102818	(285.60)	
	102819	(15.47)	
	102820	(990.00)	
	102821	(282.64)	
	102822	(168.28)	
	102823	(808.27)	
	102824	(29.00)	
	102825	(82.12)	
	102826	(360.00)	
		(11,200.86)	

Add: any un-banked cash as at 31/3/22

(11,200.86)

**Net balances as at 31/3/22 (Box 8)**

**153,033.70**