

Mulbarton Parish Council

Terms of Reference

Allotment Working Group

Purpose

To ensure the allotments owned and managed by the parish council meet the needs of the users

Role and activities

To carry out regular inspections of the allotments and report any concerns to the clerk.

To report to full council at least once a year.

To work with other organisations within the parish to bring improvements to the allotments and surrounding area.

Membership

A minimum of 1 parish council members, who may seek advice from other organisations.

Timeframes

Membership will be agreed at the Annual Parish Council Meeting or added to the agenda of another meeting if requested by a councillor.

Frequency of meetings

Meetings will be held on an ad hoc basis

In line with Local Government Act 1972 s101, as this group is not a committee there is no delegated authority. This group will report back to full council with updates and any recommendations relating to its purpose.

This document was approved by Mulbarton Parish Council on 7 November 2022