

Meeting of the Parish Council Agenda (published Wed 14 Feb 2024)

**Date & time:** Mon 19 February 2024 7:30 PM

**Place:** The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

*L Trueman*

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 4 Dec 2023 and 22 Jan 2024
4. To report progress on items not on the agenda (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. To review the risk register, financial section (All)
7. Planning applications (LK)
  - 7.1. To receive an update on any application decisions made by South Norfolk council
  - 7.2. To consider any new planning applications (see below)
8. Finance (LT)
  - 8.1. To agree changes to bank mandate
  - 8.2. To note the bank reconciliation dated 31 January 2024
  - 8.3. To note actual v budget to 31 January 2024
  - 8.4. To note any invoices raised and income received in December 2023 and January 2024
  - 8.5. To ratify payments made since the last meeting and agree payment list
9. To receive an update from working groups
  - 9.1. Allotments Working Group (DW)
  - 9.2. Planning working group (LK)
  - 9.3. Open Spaces and Play Areas Working Group (AB/DW)
  - 9.4. Footpath and Public Rights of Way Working Group (DW)
10. To receive an update from the Common Steering Group (LK)
11. To receive minutes from the Village Hall Committee (AB/LK/DW/SA)
12. To receive update on the Community Project and agree Parish Council representative (LT)
13. To approve the clerk to sign the Norse grounds maintenance for Orchard Park
14. To receive SAM2 data (DW/LT)

15. To discuss Community Emergency Plan (DW)
16. The Meadows play area (DW/AB/LT)
  - 16.1. To agree repairs to play equipment
  - 16.2. To discuss new play equipment
17. To consider Battery Energy Storage and Safety
18. To note Mulbarton Primary School possibly becoming a feeder school for The Hewett Academy
19. To discuss email received from Mulbarton Primary School about traffic issues during school drop off and pick up times
20. To agree legal fees of £1,250 for the renewal of Blakey's Bus lease
21. To note new contract for office broadband and phone line and agree direct debit
22. To discuss options to hire out MUGA (multi use games area)
23. To discuss the speed limit, 40mph, on northern part of Norwich Road
24. To agree an increase in Parish Warden hours
25. To agree training for councillors and clerk
26. To agree date for a litter pick
27. To discuss submitting an Asset of Community Value, The World's End
28. To consider request from the Social Club for funding towards maintenance of club storeroom
29. Correspondence
  - 29.1. Norwich to Tilbury January 2024 update
  - 29.2. Orsted's Hornsea 3 Community Fund
  - 29.3. Norfolk Minerals and Waste Local Plan submission
  - 29.4. Increase in fees from Spire Solicitors
  - 29.5. Code of Conduct and new key staff from South Norfolk Council
  - 29.6. Complaint from resident about dog
  - 29.7. Portrait of King Charles
30. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors
31. To receive items for the next agenda

**To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items**

32. To receive an update and agree council position (AB/LK/DW/SA)

**Item 7.2 New planning applications**

Ref No.	Location	Details
2024/0309	8 Gudgeon Road	Variation of conditions 2 & 4 of 2023/2097